

**Lincolnshire Cricket Ltd**  
**Women & Girls Development Officer**

**Background:**

Lincolnshire Cricket Ltd wish to appoint a Women's and Girls' Cricket Development Officer to drive and grow the game across Lincolnshire.

Never has there been a better time to work in the women and girl's game. In the new ECB Strategy, Inspiring Generations, 'Transform Women's and Girls' Cricket' has been identified as one of the six priorities and is also a strategic priority within Lincolnshire's County Wide Plan for the game.

In Lincolnshire we have developed a platform on which to build but there is still much more that can be achieved and for this we are looking to appoint an outstanding individual to drive growth in all areas.

Whilst clubs in Lincolnshire are starting to embrace this vital growth area of the game, there is still room to improve this yet further, the integration of the female game into wider club life and the introduction of female programmes is key. We see this as a crucial role in helping to change the culture.

If you require further information please contact Martyn Dobson on 07543 221292. If you would like to be considered for this post, please complete and send the relevant Employment Application Form to [martyn.dobson@lincscricket.co.uk](mailto:martyn.dobson@lincscricket.co.uk)

**Job Description:**

**Women's & Girls' Cricket Development Officer – Job Description**

<b>Role:</b>	Women's & Girls' Cricket Development Officer
<b>Organisation:</b>	Lincolnshire County Cricket Limited
<b>Contract:</b>	Permanent Contract, 21 hrs p/w
<b>Responsible to:</b>	Cricket Development Manager
<b>Salary:</b>	Competitive

**Safeguarding Statement**

Lincolnshire County Cricket Ltd is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safe recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we

have a range of policies and procedures in place which promote safeguarding and safer working practice across our services.

The main responsibilities of this role will be:

- Maximise opportunities at cricket clubs through introductory activity including the All Stars and Dynamos Cricket programmes.
- Review insight data from All Stars and Dynamos Cricket to enable further growth in the girls' game across the county.
- Work with cricket clubs to set up and introduce girls' sections.
- Maintain and develop year-round Women & Girls playing offers to include indoor activity.
- Identify local opportunities to engage women to give cricket a try and take part in Women's Softball Festivals.
- Be responsible for dissemination of women's and girls' information across the county to relevant parties.
- Develop and grow the women's & girls' workforce across the county.
- Further drive the success of the soft ball programme and create sustainability at those clubs
- Be the point of contact for women's & girls' cricket in the specific area of participation growth and workforce development.
- Maintain and create close relationships with clubs, local authorities, leagues, Chance to Shine, ECB, women's community groups, other National Governing Bodies and other new partners where appropriate.
- Monitoring & evaluating all projects and writing of reports for funders.
- Other duties as required by the line manager.

The successful post holder will be:

- Committed to improving the opportunities for women & girls.
- Committed to their own personal development and play an active role in the professional development of your colleagues.
- Represent Lincolnshire County Cricket Ltd in a positive and professional manner at all times.
- Ensure health, safety and welfare of yourself, participants and others at all times.
- Conduct sessions in accordance with the appropriate ECB guidelines and good practice.
- Take part in other activities as and when required.
- Perform all duties in an equitable manner and to actively promote the principles of equality amongst colleagues, partners and service users.

## **Qualifications and Experience**

### **Essential**

- High levels of energy and enthusiasm and the desire to succeed.
- Experience of working within Sports Development with recreational sports clubs and the enthusing of volunteers.
- Experience of creating and sustaining strong relationships.
- The ability to develop and implement high quality, varied and creative activity/cricket sessions.
- Good programme management skills and ability to prioritise and work to deadlines.
- Excellent customer service skills, with the ability to build relationships and communicate effectively with a diverse range of people.
- Effective communicator and the ability to engage with people of all levels.
- Excellent leadership skills.
- Ability to work independently and as part of a team.
- Excellent administrative skills and evidence of programme work.
- Computer literate and effective user of Word, Excel, Outlook and other Microsoft programmes.
- Be competent on Social Media and understand the importance of marketing to increase exposure.
- Child protection trained or, commitment to achieving this within a short period of time
- First Aid trained or, a commitment to achieving this within a short period of time.
- ECB DBS checked.
- Ability to travel independently between sites (Full and valid driving license).
- Willingness to work 'unsocial' hours, including evenings and weekends.

### **Desirable**

- Be educated to degree level.
- Experience as a cricket coach to ECB level 2 or UKCC2 (or overseas equivalent) or higher.
- Experience of working in school, club and community settings.
- Understanding and experience of a variety of Cricket Development programmes.
- Experience of managing a cricket coaching programme.
- Experience of working with and inspiring women & girls to play and stay in the game.
- Experience of mentoring, supporting and encouraging volunteers.
- Experience of monitoring and evaluating the impact of sessions and programmes.
- Experience of teaching/coaching children of all ages.

## **Supervision and work planning**

The Women & Girls Development Officer will be employed by Lincolnshire County Cricket Ltd and line managed by the Cricket Development Manager. The Officer will work across the County of Lincolnshire and will predominantly work remotely (access to Lincoln office is available if preferred).

The employee's normal working days are flexible and to be agreed between successful candidate and line manager. The post holder will normally be expected to complete at least 21 hours in a week. The employee will not normally be required to work before 9am, however, due to the nature of the work involved in this position, the employee will be required to work some evenings and possibly weekends. The post holder will be required to carry out their duties at such times and on such days that are the most effective to perform the responsibilities of the position.

## **General**

This job description outlines the principle accountabilities/main duties relating to this post and does not describe in detail all of the duties required to carry them out. Other duties may be required to be undertaken from time to time as directed by Lincolnshire County Cricket Ltd.